

Café Moderno

Employment Application

You must fully and accurately complete this application or it will not be considered.

**** PLEASE PRINT CLEARLY ****

Position(s) applied for _____ Date ____/____/____

How did you find out about this job? Newspaper Employee Walk-in Relative Other _____

Why are you seeking a new job at this time? _____

Applicant Information

First Name _____ Middle _____ Last _____

Street Address _____ City/State/Zip _____

Phone(____) _____ Email Address: _____

If hired, do you have a reliable means of transportation to get to work? Describe: _____

Can you provide a valid work permit? Yes No Are you over 18 years of age: Yes No

Date available to begin work: _____ Desired hourly rate of pay: _____

If necessary, the best time to call you is: _____

Type of Employment Desired: Full time Part time Temporary/On Call

Number of hours desired per week: _____

Check the days you would be available to work and specify the times you are available to work each day:

X	Day	Hours
	Monday	
	Tuesday	
	Wednesday	
	Thursday	
	Friday	
	Saturday	
	Sunday	

Education (circle highest level achieved)

School	Number of Years	Name and Location of School	Did you Graduate?
High School			<input type="checkbox"/> Yes <input type="checkbox"/> No
College or University			<input type="checkbox"/> Yes <input type="checkbox"/> No
Other			<input type="checkbox"/> Yes <input type="checkbox"/> No

What school activities and organizations including athletics did you participate in? (Please do not list those activities, which would reflect race, color, religion, sex, national origin, disability or ancestry.)

What scholastic honors did you receive?

Work History (please begin with most recent)

Firm/Company	Period	Positions Held & Major Duties	Immediate Supervisor & Title	Reason for Leaving
Name	From:			
Street Address				
City & State	To:			
Type of Business				
Phone	Hourly Rate of Pay:			
Name	From:			
Street Address				
City & State	To:			
Type of Business				
Phone	Hourly Rate of Pay:			
Name	From:			
Street Address				
City & State	To:			
Type of Business				
Phone	Hourly Rate of Pay:			

Do we have permission to verify all information? Yes No

May we contact your current employer? Yes No

What other special qualifications do you have that are not listed above?

Authorizations & Agreement

(Please read carefully, then sign and date below)

We are an equal employment opportunity company. We are dedicated to a policy of non-discrimination in employment on any basis including race, sex, religion, height, weight, marital status, or disability. I understand that to be employed I must be lawfully authorized to work in the United States, and must show the employer documents that will prove this.

I understand that the company will thoroughly investigate my work and personal history and verify all data given on this application, on related papers, and in interviews. I authorize all individuals, schools, and firms named herein except my current employer if so noted, to provide any information requested about me, and I release them from all liability for damage in providing this information.

All of the above information on this application and made in conjunction with this application is correct and true to the best of my knowledge. I understand that any false or misleading statement made by me in connection with this application or the failure to disclose any material information will be grounds for immediate dismissal. In consideration of my employment, I agree to conform to the rules and regulations of this company, and my employment and compensation can be determined with or without cause, and with or without notice, at any time, at the option of either the company or myself. I understand that no manager or representative of this company, other than the president/owner of the company, has any authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the foregoing.

Signed: _____ Date: _____

Printed Name: _____

This employment application will become inactive after 90 days. If you wish to be considered after that time, you must complete a new application.